



Alaska Community Development Corporation

Affordable Housing • Energy Conservation • Housing Rehabilitation • Weatherization

Weatherization Application

April 2010

Alaska Community Development Corporation (**Alaska CDC**) is a private non-profit agency that has administered state- and federally-funded programs to improve housing for Alaskans since 1979. We administer the State of Alaska Weatherization Assistance Program. During **April 2010 – March 2011**, we will target:

- Kodiak Island—road-connected communities only
- Southcentral—except Municipality of Anchorage
- Southeast—except Angoon, Hoonah, Juneau, Kake, Petersburg, POW Island, Saxman, and Yakutat
- Taylor Highway System and Tok area

Weatherization assists low-income households who own or rent eligible homes: apartments, cabins, condominiums, houses, mobile homes, and multi-family dwellings.

Weatherization improvements are designed to reduce energy consumption in the home, help reduce heating bills, and help make the home more comfortable for residents. This is not a fuel cost subsidy.

Eligible Weatherization improvements include: air sealing, caulking, insulation, and weatherstripping; replacement windows and entry doors; exterior skirting; clock thermostats; heating safety and repair; ventilation measures; moisture and mildew control; and efficient lighting.

Trained weatherization program assessors conduct visual inspections and diagnostic tests on each home to identify eligible Weatherization improvements. Program personnel order materials, and **trained weatherization contractors** provided by the program make the improvements to each home.

Eligible residents of owner-occupied homes and eligible tenants pay nothing. Landlords must authorize recommended improvements and *might* be asked to contribute matching funds, if needed.

Weatherization gives priority to households with seniors (55+), residents who experience disabilities, children under 6 years old, and/or households with income at or below 200% of poverty level for its size. Applicants also may be prioritized for assistance if multiple funding sources or programs can be used for greater cost-effectiveness or if necessary measures are defined as emergencies per guidelines.

Weatherization is not an emergency response program. Work is done during the construction season.

Restrictions include but are not limited to:

- The home may not have been weatherized by an agency after April 14, 2008.
- The household may not have received an AHFC Home Energy Rebate for energy efficiency improvements made to the home after May 1, 2008.

Households that have received a rebate for an As-Is rating but not for improvements to the home may withdraw from the state rating rebate program and apply to the Weatherization program. State Energy Rating Rebates and Weatherization funds cannot be expended on the same home.

- The home may not be currently marketed for sale or rent or scheduled for demolition.
- The home must be the household’s primary residence, not a secondary home.
- The household’s combined income may not exceed income limits.

Program Year April 2010—March 2011 Income Limits

AREA	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Haines Borough	49,100	56,100	63,100	70,100	75,700	81,300	86,900	92,500
Kenai Peninsula Borough	49,100	56,200	63,200	70,200	75,800	81,400	87,000	92,700
Ketchikan Gateway Borough	53,900	61,600	69,300	77,000	83,200	89,300	95,500	101,600
Kodiak Island Borough	53,200	60,800	68,400	76,000	82,100	88,200	94,200	100,300
Lake and Peninsula Borough	49,100	56,100	63,100	70,100	75,700	81,300	86,900	92,500
Matanuska-Susitna Borough	51,000	58,300	65,600	72,900	78,700	84,600	90,400	96,200
Sitka City and Borough	56,400	64,500	72,500	80,600	87,000	93,500	99,900	106,400
Skagway	49,100	56,100	63,100	70,100	75,700	81,300	86,900	92,500
Valdez-Cordova Area	54,700	62,600	70,400	78,200	84,500	90,700	97,000	103,200
Tok	49,100	56,100	63,100	70,100	75,700	81,300	86,900	92,500
Wrangell	49,100	56,100	63,100	70,100	75,700	81,300	86,900	92,500

A household automatically meets income eligibility requirements if (1) an occupant receives ATAP, TANF, SSI, Food Stamps, Low-Income Home Energy Assistance (Heating Assistance), SeniorCare benefits, subsidies from qualifying affordable housing programs (such as Section 8, Section 202, Section 811, Low-Income Housing Tax Credit, etc.); or (2) the applicant lives alone and receives APA/IA.

Households that do not automatically meet income eligibility requirements must undergo an income review. **Household income is reviewed for the most recent 12 months before the application date.**

- Income includes gross money received by all residents, including non-taxable income.
- Household income does not include: any assets drawn down as withdrawals from a bank; capital gains; Child Support; Combat Pay (Hostile Fire); compensation for injury; dependent student income (i.e., earnings of full-time high school students or post-secondary students enrolled for at least 12 credit hours); dividends from a Native Corporation less than \$2,000/year per resident; Federal Economic Stimulus Payments; federal non-cash benefits such as Medicare, Medicaid, Food Stamps, school lunches, and housing assistance; food or housing received in lieu of wages, including the value of food and fuel produced and consumed on farms; gifts; loans; lump-sum inheritances; non-cash benefits such as the employer-paid or union-paid portion of health insurance or other employee fringe benefits; one-time insurance payments; one-time payments from a welfare agency to a family or person who is in temporary financial difficulty; emergency one-time withdrawals from an investment account (note why the money was withdrawn; e.g., high medical bills, down payment on a home, lost job and couldn’t pay bills, etc.); payment for foster children/adults or adoption subsidies; sale of assets such as property, house, or vehicle; scholarships for college or university; and tax refunds.

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If an application is not attached to this flier, visit www.alaskadc.org or call 907 746-5680 (Palmer) or 800 478-8080 to obtain one.

• **Year built:** _____ **Total square feet:** _____ **# of stories:** _____ **# of bedrooms:** _____

• **Indicate the following:** (circle or write a response)

Electricity source: None Generator Utility Other: _____
Water source: None Catchment System Utility Well Other: _____
Waste system: None Septic Sewer Other: _____
Water Heater: None Electric Natural Gas Oil Propane Other: _____
Range: None Electric Natural Gas Propane Other: _____
Clothes Dryer: None Electric Natural Gas Propane Other: _____

• **Indicate the condition of the home and energy efficiency issues.** Attach another page if necessary.

Component	Good	Average	Poor	None	Specific Problems / Deficiencies / Requested Repairs
Overall Structure					
Foundation Answer "1" below.					
Floor					
Ext. Walls/Siding					
Roof					
Plumbing					
Electrical					
Insulation Levels					
Windows/Doors					
Int. Walls/Ceiling					
Main Heat Source Answer "2" below. Answer "3" below.					
2nd Heat Source Answer "2" below. Answer "3" below.					

1 Circle type: all-weather wood, concrete footing or block, pilings, post & pad, slab, other: _____

2 Circle type: boiler, drip pot, baseboard, forced-air furnace, furnace, Toyo stove (or similar), wood stove, other: _____

3 Circle type: coal, electricity, natural gas, oil, propane, wood, other: _____

✓ If you are requesting repair of a heat source, **SUBMIT copies of inspection reports / repair estimates / verification of carbon monoxide poisoning, etc. Also, briefly describe the problem and when it began.** Attach another page as necessary.


Your responses to the next questions will help Alaska CDC coordinate with other funding sources to make the best use of all available funds for your eligible requests. Applicants may be prioritized for assistance if it is most cost-effective to combine multiple funding sources.

- **Has your household applied for other assistance to meet your home improvement needs?** (Other assistance could come from housing authorities, USDA Rural Development, tribal organizations, Public Assistance, Alaska Housing Finance Corporation, etc.) **Indicate below.** Attach another page if necessary.

Contact Person	Agency	Phone / Fax (include Area Code if not 907)
_____	_____	/
_____	_____	/
_____	_____	/
_____	_____	/

- **What is the status of each application (pending, denied, approved, etc.)?** Attach another page if necessary.

- **Describe any improvements to the structure or the land funded by an assistance program in the past. Please also indicate what year the work was done.**

 **Alaska CDC offers other programs to address home improvement needs that are beyond the scope of the Weatherization program.**

The **Senior Access** grant program provides home accessibility improvements for a resident 55 years or older, who experiences a disability that requires modification of the home to maintain independence (e.g., ramp, curbless shower, signals for the visually- or hearing-impaired., etc.) Owner-occupants, tenants, and small state-licensed Assisted Living Homes (five beds or fewer) may apply.

_____ **Initial here if you would like an informational flier about the Senior Access grant.**

The **Owner-Occupied Rehabilitation Program (ORP)** can perform major repairs and deferred maintenance to existing homes that are owner-occupied. Eligible owner-occupants qualify for a forgivable loan that converts to a grant as long as the household lives in the home up to five years after the work is done. A lien is recorded against the property during the five-year required occupancy period.

_____ **Initial here if you would like an informational flier about the ORP forgivable loan.**

You also can obtain this Information about Senior Access, ORP, and our other programs at our website, www.alaskacdc.org.

- Write **all** fuel and electricity used by **your household** during the most recent 12 months (or since you moved in if you have not lived in this structure at least 12 months). **Do not write dollar amounts.** If you don't know how much you have used, ask your utilities and fuel providers for quantities.

Electricity: _____ KWHs Oil: _____ gallons Propane: _____ gallons
 Natural Gas: _____ CCFs Wood: _____ cords Other: _____

- If you use oil or propane, does the fuel provider automatically refill your tank? Oil: Yes No
 Propane: Yes No

Completion of a Fuel Information Release for each supplier is REQUIRED for Weatherization assistance. In the future, the Weatherization funding sources may ask utilities and fuel providers for data to check that energy efficiency improvements made by the program have been effective.

- **ONE CUSTOMER MUST SIGN THE RELEASE FOR EACH SUPPLIER.** (A customer is the person whose name appears on the bills—even if someone else pays the bills.) **If your household supplies its own wood, write "self."**
- If a customer is not available to sign a release, explain why: _____

FUEL INFORMATION RELEASE FOR PROPERTY LOCATED AT:

Street Address or Legal Description

City

I hereby authorize you to release any information on my fuel bills, both past and future, to Alaska Housing Finance Corporation (AHFC) and/or Alaska Community Development Corporation (Alaska CDC). I agree that a photocopy of this release may be used for the purpose stated.

I understand that this information will be used only to provide data for AHFC and/or Alaska CDC, and no information obtained through this release shall be made public in such a manner that the dwelling or occupants can be identified.

Electricity Supplier Release:

Primary Fuel Supplier Release:

Secondary Fuel Supplier Release:

Company Name:
Mailing Address:
Account Number:
Customer's Name:
Customer's Signature (REQUIRED):
Customer's Mailing Address:

Company Name:
Mailing Address:
Account Number:
Customer's Name:
Customer's Signature (REQUIRED):
Customer's Mailing Address:

Company Name:
Mailing Address:
Account Number:
Customer's Name:
Customer's Signature (REQUIRED):
Customer's Mailing Address:

- The **HEAD OF HOUSEHOLD** must read the certification below and sign the application.

WEATHERIZATION ASSISTANCE PROGRAM

Permission is granted to perform weatherization work on my residence. I understand that funds for weatherization assistance are being provided by Alaska Housing Finance Corporation (AHFC). Therefore, AHFC may monitor dwellings on a random basis for the sole purpose of determining that weatherization was accomplished and that program funds were properly expended. This monitoring does not include an inspection or in any way addresses compliance with fire, building, or any other safety codes. According to the terms of the contract between AHFC and Alaska Community Development Corporation (Alaska CDC), responsibility for weatherization work performed on my dwelling must comply with existing applicable codes and/or manufacturers' instruction as appropriate. Alaska CDC is solely responsible to assure this compliance. This responsibility in no way extends to work or conditions not associated with the performance of weatherization work. Accordingly, I understand that it is the dwelling occupant/owner's responsibility to discover and correct unsafe or out-of-compliance conditions which might otherwise exist.

I certify that no household member listed in this application holds a Temporary Resident Status granted under section 245A or 210A of the Immigration and Nationality Act as amended under the Immigration and Control Act of 1986 (Pub. L. 99-603).

I certify that (1) the information provided in this application is true and correct to the best of my knowledge; (2) I have submitted proofs (as required) for ownership, age, disability, and income; (3) my household meets program guidelines; and (4) I have read the Federal Privacy Act below.

Privacy Act Provisions: Under section 3(e)(3) of the Privacy Act 1974, [5 USC 552a(e)(3)], each agency that maintains a system of records shall inform each individual from whom it solicits information of the authority which permits the solicitation of the information; whether disclosure is voluntary; the principal purpose for which the information is intended to be used; the routine uses which may be made of the information; and the consequences, if any, resulting from failure by the individual to provide the requested information. This statement is required by the Privacy Act to be furnished prior to the collection and use of the information requested on the application for weatherization. You may retain this statement for your records.

Program Authority: The specific authority for the maintenance of weatherization client information is sections 416 and 417 of the Energy Conservation and Production Act, Pub. L. 94-385. These sections direct the U.S. Department of Energy (DOE), which is a sponsor of this program, to monitor the effectiveness of this program and to require a weatherization agency implementing this program to keep records for DOE monitoring. Alaska Housing Finance Corporation (AHFC) is the recipient of weatherization funds from both DOE and the State of Alaska Department of Health and Social Services, and is required by 10 CFR 440 to document the eligibility of every dwelling unit weatherized and to maintain records for program monitoring and evaluation.

Voluntary Disclosure: Your responses to the request for information on the Weatherization Assistance Application, Authorization for Release of Information form, and Fuel Information form are entirely voluntary.

Principal Purpose of Information: The information will be used by the local weatherization agency to implement the weatherization program. It will be used by the DOE and AHFC to monitor the effectiveness of this program.

Routine Uses: The information which you provide may be used in monitoring, evaluating, and planning housing programs. In addition, the information may be used in investigative, enforcement or prosecutorial proceedings. Your application information is kept confidential.

Effects of Not Providing Information: Should you decline to provide the information requested on the Application and forms, your dwelling cannot be considered for weatherization assistance.

HEAD OF HOUSEHOLD Signature

Date